

### PHOTOCOPIES:

Per page (in person)..... \$0.25  
Per page (mail/email)..... \$1.00  
Certified Copies..... +\$1.50 per document  
Map..... \$5.00 per sheet

### REALTY TRANSFER TAX:

- The 1% State Realty Transfer Tax and 1% Local Realty Transfer Tax are due at the time of recording. The Realty Transfer Tax and recording fee may be combined in one check.
- Statements of Value must accompany all transfers not paying a full transfer tax or stating the full consideration, or transfers claiming an exemption (except for a family exemption which must be clearly stated on the document).
- All taxable documents with property in more than one municipality must contain a signed statement clearly stating the percentage of Local Realty Transfer Tax to be paid to each municipality.

### PAYMENTS:

- Cash, checks, money orders, and credit cards (Visa, Mastercard, Discover) accepted. Credit cards are accepted for **recording fees ONLY**. Credit cards may **NOT** be used for the payment of Realty Transfer Tax. There is a 2.25% credit card company service fee.
- Make all checks and money orders payable to "Recorder of Deeds" – blank checks are NOT accepted. All checks must include the account holder's address.
- Any overpayments of \$10.00 or less will be forfeited. If the check is over by more than \$10.00, the document(s) will be rejected and a \$10.00 rejection fee will be charged for documents received by mail. Overpayments will not be refunded.

\*\*A stamped, self-addressed envelope of sufficient size and postage must accompany all documents in order for the document to be returned or a \$3.00 per document mail back fee will be applied.

### eRECORDING

Documents can be electronically recorded through one of our eRecording vendors:  
Simplifile – [www.simplifile.com](http://www.simplifile.com)  
CSC – [www.erecording.com](http://www.erecording.com)  
ePN – [www.erecordingpartners.net](http://www.erecordingpartners.net)

Search records online at **[www.landex.com](http://www.landex.com)**

### HOURS OF OPERATION:

8:00 AM to 4:30 PM Monday-Friday

### GIS PIN Certification

8:00 AM to 3:45 PM

Our office is closed on all major holidays and/or as directed by the President Judge of the Court of Common Pleas.

### CONTACT:

Recorder of Deeds Division  
Lehigh County Courthouse  
455 W Hamilton St., Room 122  
Allentown, PA 18101-1614

Phone: 610-782-3162

Fax: 610-871-2895

***Our staff is not authorized to conduct a search or provide research for you. Please contact a title company. We are not authorized to provide legal advice or opinions. Please seek legal counsel regarding any questions concerning a document or the legality of its content.***

# Lehigh County Clerk of Judicial Records



## Recorder of Deeds Division

## Fee Schedule

## Michelle Graupner, Clerk of Judicial Records

**Lehigh County Courthouse  
455 W Hamilton St., Room 122  
Allentown, PA 18101-1614**

**[www.lehighcounty.org](http://www.lehighcounty.org)**

**FEE SCHEDULE**  
**Recorder of Deeds Division**  
**Lehigh County, PA**

***Effective December 1, 2025***

**The fees below include a maximum of 4 pages, 4 names, and 1 PIN certification unless otherwise noted.**

**\*Includes 1 electronic notation**

|                                      |                |
|--------------------------------------|----------------|
| <b>Each Additional Page.....</b>     | <b>\$2.00</b>  |
| <b>Each Additional Name.....</b>     | <b>\$0.50</b>  |
| <b>Each Additional PIN.....</b>      | <b>\$10.00</b> |
| <b>Each Electronic Notation.....</b> | <b>\$2.00</b>  |

**MORTGAGES & RELATED DOCUMENTS**

|                                                   |          |
|---------------------------------------------------|----------|
| Mortgage.....                                     | \$81.25  |
| Satisfaction Piece.....                           | \$71.75* |
| Amendment of Mortgage.....                        | \$30.50* |
| Assignment of Mortgage.....                       | \$71.75* |
| Assignment of Rents & Leases.....                 | \$28.50  |
| Assumption of Mortgage.....                       | \$30.50* |
| Extension.....                                    | \$30.50* |
| Modification of Mortgage.....                     | \$30.50* |
| Postponement of Mortgage.....                     | \$30.50* |
| Release of Mortgage.....                          | \$71.75* |
| Rider.....                                        | \$30.50* |
| Stipulation of General Mortgage.....              | \$18.50  |
| (Additional fee if PIN Certification is required) |          |
| Subordination of Mortgage.....                    | \$30.50* |
| Termination of Assignment of Mortgage.....        | \$71.75* |

**DEEDS**

|                         |         |
|-------------------------|---------|
| Deeds (all types).....  | \$81.25 |
| Deed of Dedication..... | \$69.75 |
| Quiet Title Action..... | \$28.50 |

**OTHER REAL ESTATE**

|                                        |          |
|----------------------------------------|----------|
| Amendment.....                         | \$30.50* |
| Amendment of Easement.....             | \$71.75* |
| Amendment of Lease.....                | \$71.75* |
| Assignment.....                        | \$30.50* |
| Assignment of Easement.....            | \$71.75* |
| Assignment of Lease.....               | \$71.75* |
| Assumption.....                        | \$30.50* |
| Covenant Act 515.....                  | \$33.00  |
| (no fee for additional pages or names) |          |
| Declaration.....                       | \$28.50  |
| Declaration of Acquisition.....        | \$28.50  |
| Dedication.....                        | \$28.50  |
| Easement.....                          | \$69.75  |
| Installment Sales Agreement.....       | \$69.75  |
| Lease (over 30 years).....             | \$59.75  |
| License.....                           | \$28.50  |
| Memorandum without RTT.....            | \$28.50  |
| Memorandum with RTT.....               | \$69.75  |
| Modification.....                      | \$30.50* |
| Notice.....                            | \$28.50  |
| Ordinance.....                         | \$28.50  |
| Preferential Assessment Act 319.....   | \$33.00  |
| (no fee for additional pages or names) |          |
| Release.....                           | \$30.50* |
| Right of First Refusal.....            | \$28.50  |
| Right-of-Way.....                      | \$69.75  |
| Satisfaction.....                      | \$30.50* |
| Subordination.....                     | \$30.50* |
| Termination.....                       | \$30.50* |
| Termination of Easement.....           | \$71.75* |
| Termination of Lease.....              | \$71.75* |

**MAPS/PLANS** (no fee for additional names)

|                                                                                                              |                                                    |
|--------------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| Agricultural Security Area, Development,<br>Right-of-Way, Stormwater Management,<br>Subdivision, Survey..... | First page \$35.00<br>Each additional page \$25.00 |
| Condo.....                                                                                                   | First page \$40.00<br>Each additional page \$25.00 |
| Highway, Mining, Railroad.....                                                                               | First page \$15.00<br>Each additional page \$3.00  |
| Map Proof of Recording.....                                                                                  | \$1.50 each sheet                                  |

**MISCELLANEOUS DOCUMENTS**

|                                                   |          |
|---------------------------------------------------|----------|
| Affidavit.....                                    | \$28.50  |
| Agreement.....                                    | \$28.50  |
| Agricultural Security Area Ordinance.....         | \$28.50  |
| Certificate.....                                  | \$28.50  |
| Consent.....                                      | \$28.50  |
| Highway Occupancy Permit.....                     | \$28.50  |
| Miscellaneous.....                                | \$28.50  |
| Name Change/Merger.....                           | \$28.50  |
| Order.....                                        | \$28.50  |
| Power of Attorney.....                            | \$18.50  |
| (Additional fee if PIN Certification is required) |          |
| Praecipe.....                                     | \$28.50  |
| Resolution.....                                   | \$28.50  |
| Revocation.....                                   | \$28.50  |
| Revocation of Power of Attorney.....              | \$30.50* |
| Vacation.....                                     | \$28.50  |
| Waiver.....                                       | \$28.50  |

**Financing Statements/Secured Transactions**

|                                                    |          |
|----------------------------------------------------|----------|
| UCC1, UCC3, & UCC5.....                            | \$110.00 |
| (no fee for additional pages, names, or notations) |          |

**MILITARY DISCHARGE (DD-214)..... FREE**

**COMMISSIONS**

|                                                 |         |
|-------------------------------------------------|---------|
| Notary Bond & Commission.....                   | \$33.50 |
| Notary Signature Registration Civil Fee.....    | \$4.00  |
| Notary Name or Address Change.....              | \$18.50 |
| (Contact the PA Dept of State for requirements) |         |
| Police Commission.....                          | \$18.50 |

**MISCELLANEOUS FEES**

|                       |                                     |
|-----------------------|-------------------------------------|
| Mail Back Fee.....    | \$3.00 per document                 |
| Email Fee.....        | \$3.00 per document                 |
| Overpayments.....     | \$10.00 or less will be forfeited   |
| Rejection Fee.....    | \$10.00 each time a doc is rejected |
| Return Check Fee..... | \$20.00                             |

***When no fee is specified, the fee shall be set by the Recorder of Deeds***